





the number you need to press on the phone keypad or in this table:

Required character	Numbers
A, B, C	2
D, E, F	3
G, H, I	4
J, K, L	5
M, N, O	6
P, Q, R, S	7
T, U, V	8
W, X, Y, Z	9

Attention: While pressing the keys, the display shows the pressed numbers, but the search is underway. The principle is similar to the predictive “T-9” system used for writing SMS. Selection of phone directory entries is reduced to those corresponding to the entered letters. You can browse through the directory using the up and down keys and call the selected contact by pushing OK. This method is about 10 times faster than classic search.

### 6. Dialling the last dialled number (Redial)

Press the **REDIAL** key. This will redial the last dialled number.

### 7. Call transfer, call parking, conference calls

**Call forward without consultation:** During a call, press the **Forward** key, dial the telephone number, wait for the dialling tone and press **Forward** again or replace the receiver (no need to confirm by pressing # or Dial).

**Call transfer with consultation:** During a call, press the **Transfer** key, dial the telephone number and confirm by pressing # or Dial. You can talk to the dialled party and then transfer the call to them by pressing the **Transfer** key again and replacing the receiver. Call on hold:

During a call, press the **Hold** key; the caller will hear music. You can restore the call by pressing **Hold** again.

**Conference call for 3 participants:** Call the first person. During the call, press the **Conference** key. This will put the active call with the first person on hold and you will hear the dialling tone. Call the other participant and start talking to them. You will establish a 3-way conference by pressing the **Conference** key again.

### 8. Receiver and speaker volume, ringing volume

**Adjustment of receiver and speaker volume:** Pick up the receiver and adjust the call volume in the receiver using the rocker type **Volume** (Minus and Plus) key. Speaker volume can be adjusted accordingly during a call.

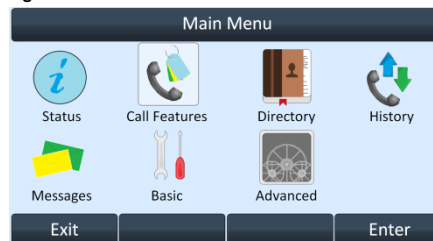
**Adjustment of ringing volume:** You can adjust the ringing volume using the rocker type **Volume** (Minus and Plus) key when there is no call underway.

### 9. Czech language option

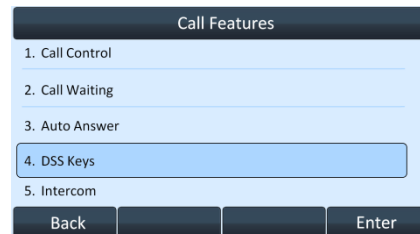
The language setting of the phone is dependent on the setting of the user profile on the [portal-uc.gtsce.com](http://portal-uc.gtsce.com) portal.

### 10. Meet Me conference

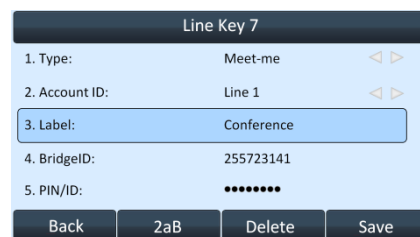
We assume that you have a Meet me conference set up on the web portal [portal-uc.gtsce.com](http://portal-uc.gtsce.com), i.e. that you have set the access number, you have a conference ID available and potentially also moderator PIN/ID. Click the **Menu** button in the bottom right corner of the screen.



Select **Services and calls** and click **OK**.



Using down arrow, go to 4<sup>th</sup> line **DSS keys** and click **OK**.



Now select the position of the DSS key. Please use a position 7 and higher (positions 1-6 are reserved for the platform – you would delete the setting), e.g. **DDS Key 7**.

In the first line (Type) select Meet me using right or left arrows. In the second line (Account) select the line number, e.g. Line 1. Enter the conference name, e.g. Conference, in the third line (Name). Enter conference ID (telephone number) in the fourth line (BridgeID). Enter the conference password (ID) followed by # in the fifth line (PIN/ID). Click the **Save** button in the bottom right corner of the screen.

The conference you have just created is now shown on the display. Join the teleconference by clicking the button next to the icon.

